



Office of School Improvement and Community Services (NYC)
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JUN - 8 2009

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To: District Superintendents
Superintendents of Public Schools
Charter School Administrators
Federally Funded Program Coordinators

Date: June 4, 2009

From: Roberto Reyes, Director Title I School and Community Services

Subject: Technical Assistance for 2009-10 Consolidated Application Update

IMPORTANT NOTICE

I am writing to invite district staff to participate in a "Question and Answer" teleconference that is intended to facilitate completing the 2009-10 Consolidated Application Update. This is an opportunity for staff to ask questions regarding the Application - there will be no formal presentations. In preparation for the teleconferences, staff should listen to our posted webinars and review the 2009-10 Consolidated Application Update, which we expect to be released for posting in advance of the teleconferences. Since there are no significant changes to the 2009-10 Application, it would also be helpful for staff to review their 2008-09 Application. As a follow-up to the teleconferences, a Q&A fact sheet, based upon the questions submitted, will be developed and posted at CONAPPTA@MAIL.NYSED.GOV. The teleconferences will be offered on the following dates:

<u>DATE</u>	<u>10 AM - 12 Noon</u>	<u>1 PM - 3 PM</u>
Tuesday, June 30, 2009	Charter Schools	
Wednesday, July 1	Group 1*	Group 2**
Tuesday, July 7	Group 1	
Wednesday, July 8	Group 2	
Thursday, July 9	Charter Schools	

* Group 1 includes LEAs with schools in the Improvement, Corrective Action, and/or Restructuring phase; Title I LEAs in Improvement, Corrective Action, or Restructuring; and Title III LEAs not meeting AMAOs.

** Group 2 are LEAs in Good Standing with all schools in Good Standing. They have not been identified for any phase of Title I or Title III accountability.

In order for Department staff to prepare for the teleconferences, we ask that you:

- Click on CONAPPTA@MAIL.NYSED.GOV to register for one of the teleconferences listed above. Please provide your name, title, school district, date and time of the teleconference you wish to attend, your telephone number, **AND** the questions you would like us to address. **YOU MUST SUBMIT THIS INFORMATION NO LATER THAN JUNE 17.** Once you register, you will be provided with an access code, which will allow you to connect with the respective teleconference.
- Assemble staff in one meeting room if two or more individuals from the LEA plan to participate in a teleconference on the same day.
- Direct any questions to: CONAPPTA@MAIL.NYSED.GOV

We encourage you to participate in one of the teleconferences. We look forward to hearing from you.